



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

1. Name of the Institution	PUNJABHAI PATEL COLLEGE OF EDUCATION
Name of the head of the Institution	Dr .B .R .Sharma
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07182237250
Mobile no.	9423412723
Registered Email	ppcollege_bed@yahoo.co.in
Alternate Email	ppcollegebed63@gmail.com
Address	Dr.Ambedkar Ward, Singletoli, Gondia
City/Town	Gondia
State/UT	Maharashtra
Pincode	441601

#### 2. Institutional Status

Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Urban</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Dr.R.L.Nikose</b>
Phone no/Alternate Phone no.	<b>07182237250</b>
Mobile no.	<b>9421896516</b>
Registered Email	<b>drrlnikose@rediffmail.com</b>
Alternate Email	<b>nikose236@gmail.com</b>

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://ppcegondia.co.in/pdf/AQAR%20(2017-18).pdf">https://ppcegondia.co.in/pdf/AQAR%20(2017-18).pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://ppcegondia.co.in/admin/uploaded Image/academic_calendar/1689753419.pdf">https://ppcegondia.co.in/admin/uploaded Image/academic_calendar/1689753419.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
<b>1</b>	<b>B+</b>	<b>2.69</b>	<b>2005</b>	<b>28-Feb-2005</b>	<b>28-Feb-2010</b>

<b>6. Date of Establishment of IQAC</b>	<b>15-Jan-2016</b>
---	--------------------

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>National Voters Day</b>	<b>25-Jan-2019 01</b>	<b>42</b>
<b>Teachers Day Programme</b>	<b>05-Sep-2018</b>	<b>38</b>

	01	
Micor teaching workshop	18-Sep-2018 20	50
International Yoga day	21-Jun-2018 01	40

L::asset('/', 'public/').'/public/index.php/admin/get\_file?file\_path='.encrypt('Postacc/Special\_Status/'.\$instdata->upload\_special\_status)}}}

[View Uploaded File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1) Updating of college website

2) Enrich of KRC (Knowledge Resource Centre

3) Placement of Faculty Members

4) various activities done like Swacha Bharat Programme, Plantation programme, Campus cleanness programme, etc.

[View Uploaded File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To encourage the teaching faculty to Participate in Seminar, conferences, Workshop etc.	Teaching Faculty are motivated regularly to particiapte in various Professional Development Activity.
To maintain the beautify of college campus.	College Campus is Maintained and beautification was also done
To motivate the students to prepare for the competetive examination	Students are motivated regularly to prepare for Competetive examination
To motivate the Teaching faculty to publish research paper, book etc.	Teaching Faculty are regularly motivated to publish research paper, books etc.
To organize Action Research Workshop programme for B.Ed. Students	Action Research Workshop is organized forB.Ed. Students as per syallabus.
To organize Scouting and Guiding Workshop for students	Scouting and Guiding Workshop is organized forB.Ed. Students as per syallabus.
To organize the invited talk on Persnolity development to benefit the students	Invited talks are regularly organized on personality development for all round development of students.
To organize the Yoga Education Workshop for Staff and Students	Yoga Education Workshop is regularly organized for staff and students.
To Prepare the Academic Calender for Curricular and Cocurrilar Activities	Academic Calender for the said year is prepare

[View Uploaded File](#)

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
IQAC	15-Jun-2018

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2019

Date of Submission

18-Mar-2019

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Management Information System is under the Department of Higher Technical Education of Govt. of Maharashtra. The admission and teachers information are provided through MIS. The Biometric functions is located in the college for the attendance for staff. The Knowledge Resource Centre (Library) has already enrich by the various Books, Journals Reference materials. The MIS System has been used in practice to store students data such as issue deposit of books, journals other reference study materials. There is continuous assessment of the trainee students their marks are stored in MS Excel. Data is the lifeline of every educational institutions which helps us in optimum distribution utilization of resources services for the maximum benefit to students. All the activities conducted in the college are properly documented.</p>

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our institution is affiliated to the R.T.M. Nagpur University, Nagpur. We follows the academic calendar every year. The academic calendar is prepared at the beginning of the year and it is uploaded on the college website. There is a online system of uploading data as per the college events which helps in documentation. The college follows the syllabus approved by the Board of studies needs to discuss the curriculum. The respective member of the Board of studies meets to discuss the curriculum. Suggestion & Necessary updates from members of syllabus committee include the subject experts there who are faculty and having vast experience. Institutional time table committee prepares semester wise timetable including & Practical courses periods, assembly & tutorials as per the syllabus of the RTMNU. Further college keeps attendance record & it is properly maintained by attendance in-charge and accordingly defaulters list is prepared & they are warned by the faculty in-charge & principals in order to improve their attendance. Our college has open door policy. Whenever particular faculty member or teacher wants to meet the Principal & give the feedback about the ongoing programme is an informal way. The principal welcome all the faculty member feedback & suggestions. So each teacher takecare about the feedback & tries to incorporate the suggestions time to time. Also regular staff meeting take place where we discusses & feedback given by each faculty member before we execute any progress in the college. The examination committee looks into smooth conduct of all exams & timely declaration of results. Our Teachers are part of University for setting the

## 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

## 1.2 – Academic Flexibility

## 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

## 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Education	15/07/2015

## 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

## 1.3 – Curriculum Enrichment

## 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
No file uploaded.		

## 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Internship	50
No file uploaded.		

## 1.4 – Feedback System

## 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

## 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The Feedback from the students, teachers, alumni are obtained through Google form. The hard copy of the said feedback forms is prepared in respect of

curriculum, teacher performance, students, teachers Alumni are asked to fillup the Google Form. All the feedback are collected, analysed and fill in the hard copy. In IQAC meeting the feedback are discuss solution are decided for overall the development of the institution.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	50	50	50
<a href="#">View Uploaded File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	100	0	6	0	6

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
6	5	7	4	1	6
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Our college has students mentoring system in order to indentify and clarify student-teacher personal and professional goals. It helps to encourage student-teachers to face the challenges with great ease and confidence. It is helpful to organize various co-curricular activities. It helps to improve student-teacher relationship. It helps to them to get back on track when distracted. It helps to counsel students and interact with them in one to one manner. It is helpful to guide students' teachers to choose right career path in their life. It is useful to improve the quality of file of student-teacher in many aspects our IQAC has arranged all the students alphabetically and formed five groups. All fulltime teachers allotted 10 students each. Every mentor teacher keep watch on the attendance communicate with the absent students (mentee) and their parents also. Mentors tries to understand the academic problems of students and try to solve them. The problems regarding School engagement, Internship, Practical workshop, Learning problem, various curriculum activities, student problem, practicum aspect non academic problem etc. fairly solve by the each mentor and accordingly discuss with the mentee.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
50	6	1 : 8

### 2.4 – Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
9	7	2	0	6

#### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL
No file uploaded.			

### 2.5 – Evaluation Process and Reforms

#### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	Nill	2nd Semester	15/07/2019	03/09/2019
BEd	Nill	4th Semester	30/04/2020	26/11/2020
<a href="#">View Uploaded File</a>				

#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our college has effective references regarding continuous Internal Evaluation (CIE) system. College has constituted a committee for the effective implementation of internal assessment. The Students-teachers are continuously assessed evaluated by the committee. The various assessment strategies are adopted by our college. Each Semester of B.Ed. Course contains theory practical aspects. Our college has adopted assessment strategies through internal assessment like results analysis, experimental learning, practical oriented activities, report writing, internship programme, group work activities, cultural activities, etc. Through this all activities continuously internal evaluation has been done.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The IQAC committee of the college has appointed academic calendar committee containing Chairman, Coordinator and member who are responsible to prepare yearly academic calendar on the basis of RTM, Nagpur B.Ed. Syllabus at the beginning of the session. In this way academic calendar is finalised circulated to all teaching staff also uploaded on the college website. Academic Calendar useful for organising all academic and co-curricular activities all the examination of every semester are conducted by the RTM, Nagpur University. The academic calendar contains all the theory periods, practicum, celebration of National International days, co-curricular activities After completion of academic calendar it puts before IQAC Cell if there is any suggestion, it maintains corrected if needed.

### 2.6 – Student Performance and Learning Outcomes

#### 2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the

institution are stated and displayed in website of the institution (to provide the weblink)

<https://ppcegondia.co.in/pdf/prog.%20learning%20out%20comes.pdf>

## 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
0	BEd	Education	17	17	100
<a href="#">View Uploaded File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://ppcegondia.co.in/pdf/student%20survey%202018-19.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	0
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
------------------------	-------------------------

0	0
---	---

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	0	0
International	Education	2	5.5
<a href="#">View Uploaded File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	7
<a href="#">View Uploaded File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	0
No file uploaded.						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	0	0	0
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	2	0	0
Presented papers	1	2	0	0
<a href="#">View Uploaded File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	0	0
No file uploaded.			

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies

during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	NIL	0	0
No file uploaded.				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	B.Ed. Internship	Nutan High School, Civil Line, Gondia	23/07/2018	03/11/2018	10
Inernship	B.Ed. Internship	M. MPL Higher School Jr. Gondia	23/07/2018	03/11/2018	10
Internship	B.Ed. Internship	M.MPL Lower Secondary School, Gondia	23/07/2018	03/11/2018	10
Inernship	B.Ed. Intership	J.M. High School, Kanhartoli, Gondia	23/07/2018	03/11/2018	10
Inernship	.Ed. Intership	Ramnagar MPL High School, Gondia	23/07/2018	03/11/2018	10
Inernship	.Ed.	Nutan High	01/04/2019	30/04/2019	10

	Internship	School, Civil Line, Gondia			
Inernship	.Ed. Internship	M. MPL Higher Secondary School, Gondia	01/04/2019	30/04/2019	10
Inernship	.Ed. Internship	M.MPL Lower Secondary School, Gondia	01/04/2019	30/04/2019	10
Inernship	.Ed. Internship	J.M. High School, Kanhartoli, Gondia	01/04/2019	30/04/2019	10
Inernship	.Ed. Internship	Ramnagar MPL High School, Gondia	01/04/2019	30/04/2019	10
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Late L.M. College of Education, Amgaon	16/01/2017	Use of Infrastructure/Allotement of Staff for the exchange of knowledge	20
Adilok Mahila B.Ed. College, Goregaon	16/01/2017	Use of Infrastructure/Allotement of Staff for the exchange of knowledge	16
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
375000	375000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing

Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
No file uploaded.	

#### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBMAN	Partially	1.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	16113	993512	98	15754	16211	1009266
Reference Books	237	219311	0	0	237	219311
e-Books	19000	5900	0	0	19000	5900
Journals	21	0	1	0	22	0
Digital Database	1	5900	0	0	1	5900
CD & Video	56	2600	0	0	56	2600
Library Automation	1	0	0	0	1	0
Others(s pecify)	199	0	0	0	199	0
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	18	1	1	1	0	0	1	100	0

Added	0	0	0	0	0	0	0	0	0
Total	18	1	1	1	0	0	1	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
----------------

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
94456	94456	188161	188161

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>The Physical facilities like various labs, classrooms, library, Gymnasium etc are available for the students of the college. Library: The College Library is partially computerized with LIB Man Software. The College library is well setup having the collection of 16309 books including 237 reference books. - text books. 27 Periodicals and also Bound Volumes 199 CDS, 56 thesis and dissertation and -- teaching-learning aids. Our library is member of INFLIBNET, N-List programme from the year 2011 Reading rooms of the library is well equipped with seating capacity of 30 students. In order to familiarize faculty and students about the books library has organized 'Book Exhibition' on the occasion of Vachan Prerna Diwas. Every students has to obey the library rules. While issuing and receipt of the books from the library students are compulsory to have show their Identity and Library Card. Classrooms : There are total 04 numbers of Classrooms in our college. It is place for students-teachers to be active listeners and participate in learning activities. All the classrooms are well equipped with basic technological faculties. This classroom provides platforms to student-teachers to maintain effective communication. Various Labs : Various Labs like ICT lab, ET lab, Language Lab, Science Lab, Psychology Lab, Curricular Lab, etc are maintained by the appointing faculty members as in-charge of Lab to monitor effective utilization of that particular lab. The cleaning maintenance of all classrooms labs are regularly done with the efforts of regular staff of the college. All the labs are available for the faculty members of the college and students admitted in the college. Sports facilities : Our college has Gymnasium having well setup instruments, Moreover college having, Volleyball play ground, shot put, discus throw, chess etc. All the students are used this facilities. Computer Lab: Our college computer lab has well equipped with 12 computers. Students used thus computers for creating teaching aids to prepare lesson plans.</p> <p><a href="https://ppcegondia.co.in/pdf/Policies%20for%20Physical%20Facilities%20.pdf">https://ppcegondia.co.in/pdf/Policies%20for%20Physical%20Facilities%20.pdf</a></p>
--

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Govt. of India	32	495988
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nill	0	0
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nill	NIL	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	Nill	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	4	attached B.Ed.	Education Dept.	D.B.Science college,	MSC

				Gondia	
2019	3	attached B.Ed.	Education Dept.	N.M.D.Coll ege, Gondia	MA
2019	2	attached B.Ed.	Education Dept.	PGTD of RTMNU, Nagpur	M.Ed.
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NIL	NIL	Nill
No file uploaded.		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is provision of students council formation as per Maharashtra Public University Act, 2016 that came into force on 29.10.2018. As per the State Govt. Notification the formation of Students Council be formed in even educational Institution. Hence our college has formed Student Council. In student council, the representative is selected as per their CET merit score. It helps to maintain parallel system between students administration. We are firm believe that overall growth of students and it is possible only when we give platform to express themselves in their area of interest other an academic front Annual gathering, celebration of teacher's day, celebration of Gandhi Jayanti, celebration of Dr. B.R.Ambedkar Jayanti, Organization of various cultural programme Sports Day activities, celebration of all particular day celebration, International Yoga Day etc are conducted through this Student Council. Student Council member actively participated in the meeting and gives the valuable suggestion to make the college programme better. Decisions were taken by their valuable suggestions. These representatives ensure healthy atmosphere for smooth interaction between students and teachers. They also help to maintain discipline in the college campus and contribute for the grand success for various activities.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The vision and mission of the college is well defined. Our vision is to emerge as a centre of excellence in teacher education. Our mission is to provide experience based learning for multifaceted development, to contribute to national development, to foster innovative responsible integration of technology in education to instil the spirit of inquiry through research activity. The college management decentralizes all academic administrative matters by constituting various committees consisting teachers students representative with specific objective to achieve the vision of the college. In decision making process every members of the committee are given complete freedom to express their views/opinions and those views/opinions are well taken for the improvement of the college functions. The Principal leads the institution towards its goals, by planning the activities of the institutions, forming committees, delegating powers to the incharges and co-incharge of the committees, motivating and encouraging the committees to excel in their tasks, monitoring the progress and evaluating the success of all the tasks projects. Apart from that the principal communicates all significant information to all the stakeholders and maintains records of all the function of the institution. Decision about the budget, maintaining the account of all expenditure accountants and the administrative staff is also accomplished by the principal. The faculty under the guidance of the Principal is responsible for the academic function of the college being part of a number of specialized committees that work with high degree of efficiency with considerable autonomy and initiative. The administrator of the college is decentralized in a democratize way.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum planning and pedagogical measures are to be done in the beginning of the session and regular evaluation and revision is done from time to time.
Teaching and Learning	Institution has constituted various committees to look after all the activities related to teaching and learning.

Examination and Evaluation	Formative and Summative evaluation is done by the faculty through various tools and techniques Evaluation is being done and feedback is provided by students for their further improvement.
Research and Development	Various committee/Research and Development Cell have been constituted.
Library, ICT and Physical Infrastructure / Instrumentation	<p>Library has modern facilities including internet connectivity. Purchase of new books is done in the beginning of each academic session also as when the need arises by procuring the list of books from the faculty. This is followed by giving purchase order, delivery, giving accession no., labelling, indexation arranging according to the subject in bookracks. Books are given special accession numbers. Library timing are from 10.40 a.m. to 5.20 p.m. on all working days. At the end of the academic year, stock verification is done. Maintenance of damaged books is done regularly. A periodic check at all devices and maintenance of the library software is carried out as and when the need arises. If the system requires any repair, a maintenance slip is filled and given to the office. The technical person do the needful. Other facilities like fire extinguishers, water cooler, Photostat, Fax, Computers are also covered the maintenance agreement. The institution regularly spends a portion of its budgets for proper upkeep and maintenance of its infrastructure.</p>
Human Resource Management	Strategies to recruit and retain faculty are in place, performance assessment mechanism is in place.
Industry Interaction / Collaboration	Planning to have more collaborations with all the relevant social and industrial units of the society.
Admission of Students	Admission is done through Centralised Admission Process (CAP). Admission Regulatory Authority is setup by the State Govt. The Central Admission process for admission is conducted every year.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	All Classrooms are equipped with computers having internet facilities. The knowledge resource center of the institute has sufficient No. of Books,

Journals, Computers with internet facilities and provision to computerize library. Knowledge Resource Center facilities provided by the institution for the students researchers and the faculties.

Administration

The various academic and administrative bodies of the college are headed by the Principal . The Principal delegates the duties and responsibilities to those bodies for effective administration. The administration of the college is decentralized in the hierarchical manner. Governing Body assign administrative powers to the Principal. Principal forms various staff committees for supervision and conduct of various college activities. A central students council is framed which assists the principal and the faculty in the college functioning. Meeting are held with the CR regarding administrative activities. Suggestion of faculty and students are sought while taking administration decisions.

Finance and Accounts

The accounts of the institution audited regularly. There are internal external audits system of the account. The college Head Clerk who look after each every bill of the expenditure. All the bills are duly checked and attested by the principal. The college accounts are regularly verified by the chartered accountant of the institute. All the records of the accounts are properly maintained updated frequently by the college. The University Govt. of Maharashtra rules are strictly followed. There are various external agencies which verify the college accounts specially the grants received from State Govt. UGC Salary of faculty members and staff is transferred directly to their bank account.

Student Admission and Support

Govt. of Maharashtra has conducted CET. Online Merit List is sent to the college. College gives the admission of the students on the basis of merit list. The college library is one of the main support services which extend educational resources to the students for the references and learning. The college library is computerized with a software system. The library has an open access system with electronic resources of INFLIBNET. The library

	provides E-journal facilities.
Examination	The external Examination are conducted by RTM, Nagpur University, Nagpur.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	NIL	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Education in Universal Human Value	2	17/12/2018	23/12/2018	7
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, DCPS, Loan facility for Housing, Vehicle, group insurance, Credit Society	GPF, DCPS, Uniform, Washing Allowance, Employer Grantee Loan, Festival Advance	Student Aid fund by operated by RTM Nagpur University, Hostel facilities, Railway concession, Gymnasium, Assistance for getting Scholarship

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conduct internal external financial audit regularly by C.A.  
(chartered accountant) for every financial year

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0
---

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	RTM, Nagpur University, Nagpur	Yes	IQAC
Administrative	Yes	RTM, Nagpur University, Nagpur	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent Teacher Meet reg. progress of students. 2. Parent Teacher Meet to motivate the students to take part in different co curricular activities.

6.5.3 – Development programmes for support staff (at least three)

1.Free uniform for Non-teaching staff, washing allowance, umbrella provide, Raincoat, Bicycle provided 2. Yoga Training Programme 3. Development of Teaching aids programme.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. AAA (Academic and Administrative Audit) done by University experts) 2. Increase Use of ICT in Teaching Learning Process. 3. Preparation of AQAR

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Yoga Day	21/06/2019	21/06/2019	21/06/2019	40
No file uploaded.					



### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct	15/06/2018	Code of conduct is prepared for the students, teaching Non-teaching staffs of the institute ensure that the students staff members maintain a higher standard of discipline upload the reputation of the institution. Students are required to wear uniform in the college campus. Strict vigilance is maintain, so that no students come in college without I card. Strict guidelines for discipline are given to students its ensured that these are followed with almost priorities.

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independance Day	15/08/2018	15/08/2018	35
Teachers Day	05/09/2018	05/09/2018	40
Late Shri Manoharbhai Punyatithi	17/08/2018	17/08/2018	38
Mahatma Gandhi and Lalbahadur shastri Jayanti	02/10/2018	02/10/2018	45
National Youth Day	12/01/2019	12/01/2019	42
Republic Day	26/01/2019	26/01/2019	45
Womens Day	08/03/2019	08/03/2019	45
No file uploaded.			

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Plastic Free Campus 2) Greenland Scarping with trees plant 3) Pollution free environment. 4) Partially paperless office 5) Segration of Waste Disposal 6) Rain Water Harvesting

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1) Best Practices : To inculcate the moral values education aims at developing a balanced set of capabilities of students they required become economically productive, develop sustainable livelihoods, Contribute to peaceful democratic society's enhance individual well being social emotional skills can helps. Students set gaols for themselves build positive relationship with peers. For

developing skills values within future teachers. Our institution follows few best practices. Value paripath ( General Assembly) Objectives : 1) It helps to improve students knowledge. 2) To check the uniform clean hygienic condition 3) To build up confidence in students. 4) To make them discipline 5) To develop unity 6) To stimulate extracurricular activities. 7) To motivate expression overcome self consciousness. 8) To share information 9) In assembly followed by National Songs, National anthem, Message of the Day, Current affairs, Quotations discussion on academic activities. 2) Village Adoption Meaning- Village adoption means working with the community of the particular village. It is process of empowering the village to achieve the goal of development in all respect. Objectives : 1) To develop village is association with local Panchayat, District Govt. Administration and other bodies. 2) To create awareness about the various state central government skill offered for the village especially. 3) To conduct health care programme 4) To know their Socio-economic status 5) To create awareness about the cleanness 6) To create plastic free village 7) To create awareness about tree plantation to make the green village. Context : Our college is one of the oldest training institute established on 1963 situated in Gondia (M.S.) Gondia is itself district and located at the border of M.P. C.G. State. Most of the students are coming to our college institution from remote, rural and tribal region. Their parents are mostly illiterate and lack of awareness about the various Govt. Schemes, about their health, cleanness, water literary etc. Our institution has adopted a small village Dhakni which is 5 KM away from the college campus. Our faculty and students are try to set goals with the help of villages Govt. Administration. Evidence of the success : Our college has conducted the survey of villages regarding their social economic status. Our college has also conducted plantation awareness rally, plastic eradication awareness, rainwater harvesting awareness programme in the adopted village. Problem encountered : As our educational institution is run in the rural region and most of the students are from the rural areas. Most of the students are from economically poor families and socially downtrodden society. They are also lack of knowledge of the importance of plantation, saving of water, importance of cleanness etc. Conclusion : The Village adoption is dream project of our institution. Hence in every academic year we are arrange the various programme to achieve our goal.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://ppcegondia.co.in/pdf/Best%20Practices.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Punjabhai Patel College Education has its roots in the Bhandara Gondia District. It has been started its journey since 1963. This only Grant-in-aid institution. The College has started its journey with Hindi medium towards performance of excellence degree in all the aspects of professional development of the teachers. This institute as a globally compatible, comprehensive, infrastructural and instructional facilities alongwith educational research and extension services. The institute aims to prepare passionate, innovate teachers with commitment to excellence in teacher educator and professional outlook. This college aims to prepare teachers for the 21st century with a focus to develop their competencies and their skills required to complete in the global opportunity. This college takes regular steps in higher quantity need based programme in teacher education at affordable cost as per govt. guideline are provided.

Provide the weblink of the institution

## **8.Future Plans of Actions for Next Academic Year**

The total 16 Plan of action have been discussed finalized for the academic session 2019-20. 1. To undertake Field projects. 2. To undertake School Internship. 3. To increase enrolment of students. 4. To motivate the students to participate in extension activates. 5. Enrich Library as Learning Resources. 6. To motivate the faculty to attend the Professional Development Programme. 7. To organize gender equity promotion programme. 8. To organize Environment Consciousness sustainability. 9. To organize Blood Donation Camp 10. To develop ICT lab as a learning Resources. 11. To organize Seminar/Conference/Workshop by the IQAC. 12. To boost skill formulates policies procedure for implementation of waste management. 13. To implement online feedback system effectively.. 14. To encourage the teachers to use of LMS for regular teaching-learning and evaluation related activities. 15. Construction of rain water harvesting system in the college campus. 16. To organize the interview for student for their placement.